

## AGENDA

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** Marlborough Town Hall, 5 High St, Marlborough SN8 1AA  
**Date:** Tuesday 27 January 2015  
**Time:** 7.00 pm

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Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennet, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this agenda to Adam Brown (Democratic Services Officer) on 01225 718038 / [adam.brown@wiltshire.gov.uk](mailto:adam.brown@wiltshire.gov.uk) ;

Or Andrew Jack (Marlborough Community Area Manager) on 01225 713109 / [andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Unitary Councillors

Stewart Dobson (Vice-Chairman)	Marlborough East
Nick Fogg MBE	Marlborough West
Jemima Milton (Chairman)	West Selkley
James Sheppard	Aldbourne & Ramsbury

## Items to be considered

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**1 Chairman's Welcome and Introductions**

**2 Apologies for Absence**

**3 Minutes** (*Pages 1 - 8*)

- a. To approve and sign as a correct record the minutes of the meetings held on 25 November 2014.
- b. Update on actions and outcomes arising.

**4 Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

**5 Chairman's Announcements** (*Pages 9 - 14*)

To note the following items for information – written briefing notes are available in the full agenda pack, or online.

If you would like the Area Board to consider or discuss any of these items in more detail, please speak to the Community Area Manager, or the Democratic Services Officer.

- a) Wiltshire Council Financial and Service Plans
- b) Wiltshire Clinical Commissioning Group (CCG): Integrated Performance Management Report
- c) Dementia in Wiltshire: The Role of Healthwatch Wiltshire

**6 Partner Updates** (*Pages 15 - 22*)

To note the attached Partner updates and receive any further information partners wish to share:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue
- c. Wiltshire Clinical Commissioning Group (CCG)
- d. Healthwatch Wiltshire
- e. MADT (Marlborough Area Development Trust)
- f. Transition Marlborough
- g. Marlborough Community Operations Board (COB)
- h. Positive Activities for Young People
- i. Police and Crime Commissioner (PCC)
- j. Town / Parish Councils

**7 Stonehenge & Avebury World Heritage Site (WHS) Management Plan 2015**

Sarah Simmonds will be in attendance to promote their new management plan and its public consultation. Members are given the opportunity to comment.

**8 Climate Local Initiative (Pages 23 - 30)**

Claire Langdon will be in attendance to discuss the Council's plans to cut its own and residents' carbon emissions, and how the green agenda can be used to create new jobs and boost Wiltshire's economy.

**9 Air Quality Action Plan**

Rachel Kent will be in attendance to talk about Wiltshire's new air quality monitoring website. Discussion over setting up an Air Quality Action Group to monitor air quality and put in place small-scale projects to alleviate problems may also be had.

**10 Community Asset Transfer of Water-Meadow at George Lane - "Cooper's Meadow" (Pages 31 - 42)**

For the Area Board members to consider Marlborough Town Council's request for the Community Asset Transfer of the water-meadow at George Lane known as "Cooper's Meadow".

**11 Funding for Improvements to Treacle Bolly Bridleway, Marlborough\_ (Pages 43 - 46)**

**12 Community Area Transport Group (CATG) (Pages 47 - 56)**

To note the discussions held at the CATG meeting of 8 January 2015 and for the Area Board to approve the proposed list of schemes for 2015/16.

**13 Community Area Grant Scheme (Pages 57 - 70)**

The Wiltshire Councillors will consider two applications to the Community Area Grants Scheme, as follows:

- a) Mildenhall Village Hall – requested £4,752 towards new fuel efficient boiler and heating system. Recommendation: Meets criteria.
- b) Avebury Parish Council – requested £625 as contribution towards analysis of finds from an archaeological dig at The Avenue, Avebury in summer 2015. Recommendation: Meets criteria

Copies of the completed application forms and grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at

<http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm>

**14 Any Other Questions**

The Chairman will invite any remaining questions from the floor.

**15 Evaluation and Close**

The next meeting of the Marlborough Area Board will be held on 24 March 2015, 7.00pm at Marlborough Town Hall, 5 High St, Marlborough SN8 1AA

**Future Meeting Dates**

Tuesday, 24 March 2015

7.00 pm

Marlborough Town Hall, 5 High St, Marlborough SN8  
1AA

Tuesday, 19th May, 2015

7.00 pm

Marlborough Town Hall, 5 High St, Marlborough SN8  
1AA

Tuesday, 21st July, 2015

7.00 pm

Marlborough Town Hall, 5 High St, Marlborough SN8  
1AA

# MINUTES

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** Marlborough Town Hall, 5 High St, Marlborough SN8 1AA  
**Date:** 25 November 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 8.55 pm

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Please direct any enquiries on these minutes to:

Adam Brown (Democratic Services Officer), Tel: 01225 718038 or (e-mail) [adam.brown@wiltshire.gov.uk](mailto:adam.brown@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jemima Milton (Chairman), Cllr Stewart Dobson (Vice Chairman),  
Cllr James Sheppard and Cllr Nick Fogg MBE

### **Wiltshire Council Officers**

Andrew Jack (Community Area Manager), James Cawley (Associate Director), Adam Brown (Democratic Services Officer), Jan Bowra (Community Youth Officer), Siobhainn Chaplin (Youth Service Team Leader)

### **Town and Parish Councils**

Marlborough Town Council – Alec Light, Mervyn Hall, Marian Hannaford Dobson, Guy Loosmore, Justin Cook, Lisa Farrell, Margaret Rose  
Aldbourne Parish Council – Alan Phizacklea  
Avebury Parish Council – Andrew Williamson  
Chilton Foliat Parish Council – Nic Coome, Jim Hynes  
Froxfield Parish Council – Colin Slater, Claire Costello  
Fyfield & West Overton Parish Council – Ruth Lamdin  
Mildenhall Parish Council – Rob Bailey

### **Partners**

Wiltshire Police – Inspector Matt Armstrong  
Wiltshire Fire & Rescue Service – Mike Franklin  
Marlborough Area Development Trust – Martin Cook  
Transition Marlborough – Richard Pitts

**Total in attendance: 43**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
41	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present introduce themselves.</p> <p>The Chairman also noted those parish representatives who were in attendance.</p>
42	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> <li>• Richard Allen, Marlborough Town Council</li> <li>• Sheila Glass, Ramsbury Parish Council</li> </ul>
43	<p><u>Minutes</u></p> <p>The minutes of the meetings held on 30 September 2014 were presented for consideration and it was:</p> <p><b>Resolved:</b>  <b>To approve as a true and correct record and sign the minutes.</b></p>
44	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
45	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ol style="list-style-type: none"> <li>a. <b>Car Park Review:</b> A short video presentation providing details on the car parking consultation across Wiltshire was displayed for those in attendance. There were a number of different options up for consultation and it was heard that the consultation aimed to even out inconsistencies in car park charging, and to come up with the right parking solution for those living within the county. The consultation was stated as being open on the Council's website.</li> </ol>
46	<p><u>Partner Updates</u></p> <ol style="list-style-type: none"> <li>a. <b>Wiltshire Police</b></li> </ol> <p>A written update was provided. Inspector Matt Armstrong stated that there had been a series of high value thefts reported in the High Street, four people were stated as having been detained.</p> <p>Notices of community messaging were circulated at the meeting. It was</p>

explained that these related to a community messaging system commissioned by the Police & Crime Commissioner in order to provide people with local area information from Wiltshire Police and other partner organisations, including Wiltshire Council, as the service is developed.

**b. Wiltshire Fire and Rescue**

Mike Franklin was in attendance to deliver a verbal update. It was heard that the public consultation on the proposed fire authority merge had finished.

People were reminded to make sure that chimneys were swept before they were used, as accidents had happened in relation to wood and fossil fuel burners.

**c. Wiltshire CCG**

There were no updates.

**d. Town / Parish Councils**

Marlborough Town Council:

Elizabeth Marian Hannaford Dobson, the Mayor for Marlborough, was in attendance to give a short presentation on the work of Marlborough Town Council. It was heard that his Royal Highness the Duke of Kent had visited Marlborough to unveil a plaque in remembrance of WWI and to award medals to war veterans. A public meeting on the car parking review held on the 10 November 2014 had produced sensible and productive suggestions to be taken to Wiltshire Council's workshop in Devizes. More than 4000 people had attended the Marlborough Christmas lights switch-on on 21 November 2014. The Marlborough citizen of the year had been named as Alfie Johnson, a Town Crier of 21 years.

**e. MADT (Marlborough Area Development Trust)**

Community WiFi had been continuing on positively with one new village having approached for the scheme to be extended to them. Other parishes and their councillors were invited to get in touch.

Distributed TIC was said to be extending to other areas of the High Street.

**f. Transition Marlborough**

A written update was circulated at the meeting. Two options for cycle racks in the centre of the High Street had been forwarded to Wiltshire Council for approval and would be presented by Cllr Nick Fogg MBE in the future.

Transition Marlborough's request to retain the direct train service between Bedwyn and London Paddington had been unanimously supported by

	<p>Marlborough Town Council. It was stated that a letter of support from the Area Board to the Department of Transport would be helpful.</p> <p>Transition Marlborough was in attendance at the launch of Wiltshire Council's Air Quality website (<a href="http://www.wiltshireairquality.org.uk">www.wiltshireairquality.org.uk</a>). It was stated that a real-time "Air Quality Monitor" would be installed by the A4 and that data from it would later be available on the website.</p> <p>Disappointment was expressed that Marlborough Town Council had not installed a bus shelter for Westerly bus and coach travellers, as it had been a request from villages to the Area Board.</p> <p><b>a. Marlborough Community Operations Board (COB)</b></p> <p>The draft notes for the 25 September 2014 COB meeting were circulated.</p>
47	<p><u>Community-led Model for Positive Activities for Young People</u></p> <p>Jan Bowra, Community Youth Officer (CYO) for Marlborough Community Area, was in attendance to introduce the item. Previously she had been the youth co-ordinator in St. Margret's Mead Youth Centre. Her new role was described as the go-to person for young people or anyone with issues to do with young people.</p> <p>Siobainn Chaplin from Early Intervention, Youth and Prevention, was introduced.</p> <p>The youth service was said to have changed and importance was placed upon ensuring that young people were supported. It was stated that young people needed to be at the heart of decisions. The aim was to engage young people in positive activities during their spare time. Many young people were said to not be aware of what was going on in their community, and getting the information to them was stated as key in making them come along.</p> <p>The LYN management was said to be made up of adults in the community area with an interest in working with young people and would look at youth grants. The LYN was stated as being a sub-group of the Area Board, which would come together at events, workshops, meetings, and consultations. It would encourage the active engagement, improved partnership, and working with key stakeholders and young people.</p> <p>Those interested or who wished to know more were encouraged to get in contact with Jan Bowra.</p> <p>Andrew Jack, Community Area Manager for Marlborough community area, was introduced to describe the process of youth activity grants and the role of the LYN.</p> <p>It was heard that the Area Board had additional funding to pay for youth</p>



activities, which was split into two streams: grant schemes and procurement. The grant scheme was stated as being available to fund projects in the voluntary and community sector (for example, football clubs), and was accessible through a straightforward application on the Wiltshire Council website. Once the form had been completed it was said to go through an appraisal process which included being looked at by the LYN, who would decide if it met community needs and fit within the area and strategic plan.

Procurement was said to be available so that the Area Board, through the LYN, could spot a gap in activities and contact someone in order to provide it. A catalogue of safe providers was said to be available.

The criteria for grants was displayed, they were stated to be up to £5000 per project. It was explained that the correct procedures, for example a safeguarding policy, needed to be in place to ensure the safety of young people. The application also must meet the needs, priorities, and objectives of positive activities in the area. Young people also needed to be involved in the development of the project.

Questions were asked on how often someone was able to return for funding. It was explained that usually applicants were limited to two applications per year for different projects, but that it may depend on how much they were applying for.

It was asked what would happen to all the equipment left at the Youth Centre and who it belonged to. It was heard the equipment is ring fenced for the use of young people, which the Area Board was responsible for, and that it was up to the Area Board to decide what to do with it.

Concerns were raised over the level of bureaucracy in providing youth activities. It was heard that what needed to be ensured was that people connected and shared ideas and solutions, instead of everyone working in isolation with individual ideas.

Siobiann Chaplin informed those present that there would be a review on the progress made in 6 months. She also requested that those with an interest in the youth centre and the equipment contact Jan Bowra.

Clarification was sought on the amount of money available for all youth groups. It was explained that for the remainder of the financial year Marlborough community area had £14,208 available. For the next financial year there was stated to be around £24,500. It was noted that this is not just for existing youth groups, but anyone who wished to come forward.

Jan Bowra stated that the model was a new one, and would therefore experience problems getting it right. It was stated that as long as young people were at the heart of the plan, that it would be alright.

	<p>It was asked when the proposed start-up date would be. The start date for the LYN was heard as being the 4 December 2014, so long as there were interested young people present at the meeting. The priority was heard to be starting the LYN management group, in order to ensure that money could be spent.</p> <p>Thanks were expressed to those who had been involved, and people were urged to come back to the next Area Board to better understand the way forward.</p>
48	<p><u>Wiltshire Online - Roll-Out of Faster Broadband</u></p> <p>Marie Nash, project officer at Wiltshire Council, was in attendance to introduce the item. Disappointment was expressed by the Area Board that BT had not attended.</p> <p>An investment of £30million was said to have been invested in the Wiltshire infrastructure to provide fibre optic broadband. This was said to be deployed into intervention areas, which were identified as areas not deemed commercially viable by providers.</p> <p>The current ADSL connection service, run through copper wire into a cabinet, then from a cabinet into a home, was described. This was stated as being upgraded to fibre optic. Homes without cabinets would be solved using “exchange only” lines.</p> <p>A map of the exchange areas was presented. There were 8 covered under Marlborough Area Board: Aldbourne, Avebury, Broad Hinton, Hungerford, Lockridge, Marlborough, Ogbourne, and Ramsbury.</p> <p>The map was stated as being available on the website: <a href="http://www.wiltshireonline.org">www.wiltshireonline.org</a>. The website was described as the primary tool for keeping up to date with progress. General information requests could be made through contacting <a href="mailto:broadband@wiltshire.gov.uk">broadband@wiltshire.gov.uk</a>.</p> <p>It was asked when work in Froxfield was likely to be completed. It was heard that there were problems as Froxfield was a cross-border community and was served by a cabinet that was far away from that community. Froxfield was said to be brought into the intervention area for phase-2 funding as a result.</p> <p>Questions were asked on whether the website could inform users of which cabinets had been upgraded. It was explained that the website could provide this information, along with which cabinet the community was connected to. 95% of properties were said to be reachable, despite the £30million investment. It was explained that they are trying to make the money go as far as possible.</p> <p>Ramsbury was heard to have two thirds of its homes on exchange-only lines. The current timeframe was heard to be between 6-9months, as new cabinets needed to be built, along with surveys and for BT to go live in the area.</p>

	<p>Thanks was expressed to the presenters for the clarity of the presentation and for stepping in for BT.</p>
49	<p><u>Community Area Transport Group (CATG)</u></p> <p>Cllr Sheppard, as Chairman of the Community Area Transport Group, presented a report on the CATG meeting held on 9 October 2014.</p> <p><b>Decision</b></p> <p><b>To note the discussions held at the 9 October 2014 CATG meeting and agree to fund the following new project as requested by CATG:</b></p> <p><b>a. £300 towards the cost of installing new ‘horse riders in road’ warning signs for Winterbourne Monkton village.</b></p>
50	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered one application for Youth Activity Grant funding and one application for Community Area Grant funding. The Community Area Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><b>Decision</b></p> <p><b>1. Marlborough Youth Club was awarded £1762.50 towards setting up a weekly youth club in the old Youth Centre building, with the condition that Community Area Manager, Andrew Jack, is provided with a list of stock information.</b></p> <p><b>Reason – The application met the Youth Activity Grants Criteria 2013/14.</b></p> <p><b>2. Kennet Valley Hall was awarded £822 towards a new industrial dishwasher.</b></p> <p><b>Reason – The application met the Community Area Grants Criteria 2013/14.</b></p>
51	<p><u>Any Other Questions</u></p> <p>There were no questions.</p>
52	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and asked that the evaluation forms be completed.</p>

	<p>It was noted that the next meeting of the Marlborough Area Board would be held on Tuesday 27 January 2015 7.00pm at Marlborough Town Hall, 5 High St, Marlborough SN8 1AA.</p>
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# Agenda Item 5

## Chairman's Announcement: Wiltshire Council Financial and Service Plans

A series of meetings to will be hosted by Wiltshire Council to outline it's financial and service plans for 2015 and into the future.

The Council currently spends around £900m each year on more than 350 services. The changing demographics, rising inflation and reduction in funding from central government has meant we have had to find substantial savings which will continue into next year's budget and beyond.

The Council's priority continues to be supporting and assisting those most vulnerable within communities, along with taking action to boost the local economy, safeguarding and creating jobs, and working with communities to help them do more for themselves.

The meetings aim to share plans for the next year and hear from your views and suggestions. Cabinet will be in attendance at each of these events to discuss these challenges in more detail. Information on the meetings is available in the agenda pack. The meetings are expected to run from an hour to a half to two hours.

**Those interested in attending a meeting are kindly requested to email [sharonl.smith@wiltshire.gov.uk](mailto:sharonl.smith@wiltshire.gov.uk) in advance confirming their attendance.**

### Meeting schedule:

Date	Location	Venue	Time	
26 January	Chippenham	Chippenham Town Hall	6pm	Refreshments available from 5.30pm
27 January	Trowbridge	Atrium, County Hall	5pm	Refreshments available from 4.30pm
3 February	Devizes	Corn Exchange	5.30pm	Refreshments available from 5pm
5 February	Salisbury	Guild Hall	5.30pm	Refreshments available from 5pm



## **Chairman's Announcements**

<b>Subject:</b>	<b>Paper 10 Integrated Performance Management Report</b>
<b>Officer Contact Details:</b>	<b>Wiltshire CCG Communications Department Wccg.info@nhs.net</b>
<b>Weblink:</b>	<b><a href="http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014">http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014</a></b>
<b>Further details available:</b>	<b>David Noyes, Director of Planning, Performance and Corporate Services</b>

### **Executive Overview**

Pressure remains higher than anticipated across the system, which continues to present both an operational and financial challenge system wide. This is most evident regarding acute services and the number of cases attending A&E, which is presenting a challenge to the achievement of the 4 hour wait target. Some, but by no means all of this, may be attributable to increased referrals arising from NHS111; this risk is identified (and features amongst the CCG top 10 risks) and work is in hand with our provider to try and safely/appropriately manage the figures down. However, planned care is also running ahead of planned levels. The under delivery of planned activity levels and the consequent impact on the CCG's financial position feature high on the list of top 10 risks. While the CCG remains on track to deliver against budget and financial targets, doing so will require extremely taut management in the coming months. Across the CCG, in very close partnership with our colleagues in our major providers and individual practices, work is ongoing to identify ways to better manage the pressures. At a whole system level, it has been identified that gastroenterology is currently generating over performance and so a system wide review will be conducted. As previously reported, we remain concerned regarding the recurrent impact of the combination of high activity levels and the under delivery of some of our change projects, and this represents the highest risk to the CCG moving forward.

The CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care are now at the national target levels in advance of the deadline of December 2014 as a result of a second tranche of additional non recurrent activity taking place. Additionally, the over 52 week waiters have been treated at all but one provider where there is a known specific issue which is being managed across a wider geography. There has been a 7% growth in the waiting list below 16 weeks which is partially explained by the continued focus on longer waiters, but which will require ongoing attention through local providers' weekly operational meetings.

Some additional investment has become available in order to underpin our Operational Resilience and Capacity Plans, which will be further reviewed at the System Resilience Group on 18 November 2014. The CCG has received additional funding to support season pressures with the local health and social care economy; from the national allocation of circa £700m Wiltshire will receive £4.297m. The CCG is making all of this funding available to support a number of service redesign schemes aimed at preventing inappropriate admission to hospitals and supporting earlier discharge when people have attended their local Emergency Department. The CCG Governing Body is regularly briefed in detail

## ***Chairman's Announcements***

and remains committed to the delivery of change across our system outlined in our 5 year strategy. Our Clinical Leaders are convinced that the direction of travel we have established is the best way forward and will ultimately deliver the improved outcomes we seek in an affordable manner.

In the last month we have been delighted to work alongside our close partners in Wiltshire Council, participating in a most successful peer to peer review process of health and wellbeing. Although we await the final report, all the early indications of the outcome of this work are both positive and encouraging.

Working very closely with our partners in Wiltshire Council, some early indications of priority areas to focus upon are becoming clear from the 100 day challenge, which was an internal initiative aimed at galvanising action within our Better Care Plan. These include system wide 7 day working, improved collaboration within community teams and consistent Discharge planning. Elsewhere, and as previously reported, encouraging progress is being made in our 3 demonstrator sites who are piloting the development of integrated teams in Calne, Bradford on Avon/Melksham and Salisbury. We aspire to the creation of 20 such teams across the County, and notwithstanding the 3 pilot sites, the remaining 17 areas are also starting to come together. Pleasingly, our partners in GWH are starting to deliver the additional workforce required to bring much of this to life. Equally, work continues as we take forward key programmes of work regarding the re-procurement of community services, which will form the foundation stone for the delivery of our strategic vision. We have also made good progress with validating the plans for utilising the Transforming Care of Older people funding, to deliver enhanced capacity and capability for the care of our older people in community settings, at or close to their own homes. Working closely with Wiltshire Council, we have now launched a public consultation on the future of specialist dementia hospital care. The outcome of which will help to mitigate the sixth risk in the CCG risk register top ten.

The CCG's Commissioning Intentions for next year are complete, and they have been sent to our providers, with a copy also posted on our web site. We are now well into our detailed operational planning for next year, and have had a valuable meeting with colleagues from NHS England whose support as we continue our journey should be invaluable. Equally, we are making early preparations for the contracting round which will commence early in the New Year.



## ***Chairman's Announcements***

**Subject: Dementia in Wiltshire: The Role of Healthwatch Wiltshire**

**Contact Officer Details:**

01225 434218 - [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk) - [www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

**Summary of announcement:**

Healthwatch Wiltshire (HWW) is your local champion for health and social care. We are here to listen to the voices of local people and use this to influence commissioners and providers of services.

**Monitoring dementia services:**

HWW has brought together local charities in Wiltshire to form a partnership that will monitor and support the new Wiltshire dementia strategy.

This innovative new partnership includes representatives from Alzheimer's Support, Alzheimer's Society, Age UK Wiltshire, Age UK Salisbury District, Carer Support Wiltshire and Swan Advocacy.

Partners will gather feedback independently through a variety of means and then share findings at regular partnership steering group meetings. HWW will bring together at least 100 local people across the county to monitor how services are working. The '100' will be asked to share their experiences of local dementia services. HWW will gather together these experiences and share these with the partnership as well as commissioners and providers of services. The aim is to make sure that the voices of local people are 'centre stage'. In addition to the workshops, HWW will offer people the opportunity to take part in a one-to-one interview with a member of HWW staff or a trained volunteer.

**The workshops will be taking place on:**

- **Thursday 22 January 2pm – 4pm at Malmesbury Town Hall, Cross Hayes, Malmesbury SN16 9BZ**
- **Wednesday 28 January 2pm – 4pm at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Wednesday 4 February 2pm – 4pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**
- **Thursday 12 February 2pm – 4pm at The Laverton, Bratton Road, Westbury BA13 3EN**

To book a place at one of the workshops please contact through telephone: 01225 434218 or email: [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk).

**Specialist dementia hospital care in Wiltshire**

NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the permanent location of specialist dementia hospital care. To help them make a decision about where this care should be, they want to hear what local people think. HWW is independently facilitating the consultation. This will include public meetings, talking to people in service user groups, inviting people to complete a questionnaire, or simply inviting people to talk to us and tell us what they think.

**The public meetings will be taking place on:**

- **Tuesday 13 January from 10 am – 12 midday at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Tuesday 20 January from 2- 4 pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**

Online version of the questionnaire: <http://www.wiltshire.gov.uk/dementiastategyconsultation-2>



## Marlborough Area Board

January 2015



### 1. Neighbourhood Policing

**Team Sgt:** Clare Wallace

#### **Town Centre Team**

Beat Manager – PC Stan Boardman  
PCSO – Mark Braithwaite

#### **Rural West Team**

Beat Manager – PC Dave Tippets  
PCSO – Pauline Ritchie

#### **Rural South Team**

Beat Manager – PC Nick Spargo  
PCSO – Vacant

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

### 4. Local Issues

- In response to community concerns raised around the speed of traffic at many locations a day of action was planned by the Marlborough team and subsequently conducted on the 26<sup>th</sup> November. Officers from Marlborough and Pewsey NPT, with support from the Tri-force collaboration of Traffic Officers operated at numerous check sites and vehicles were stop for speeding offences or other traffic related matters. As a result of this activity 83 verbal warnings were given, 22 fixed penalty notices issued, 1 vehicle seized and 1 person reported for summons for motoring offences.
- On the 10<sup>th</sup> December a male from West Overton stopped and found in possession of cannabis. He was subsequently charged to appear in court, was convicted of the offence and fined.
- 19<sup>th</sup> December male from Marlborough found in possession of cannabis and was summoned to court.
- 28<sup>th</sup> December male form Aldbourne arrested for criminal damage at a pub in Marlborough. Following the investigation He was dealt with out of court by the issue of an Adult caution.
- The Launch of community messaging in Marlborough was really successful. To date over 200 people have signed up. However with a population of over 8000 we will continue to push the sign up for the scheme.

- Since last area board on the 25<sup>th</sup> November we have had 6 thefts from motor vehicles at beauty spot / dog walking locations. This offence type will remain a priority for the foreseeable time due to the frequency of the offences. PC David Tippetts is tasked with this priority and is working to reduce offences through prevention, gathering intelligence on offenders and bringing them to justice. Activities will include area patrols, placing posters, delivering leaflets, speaking to those using the areas, and working with partners (Councils and landowners) and the media as prevention is easier than prosecution.
- Other offences - Between Christmas and New Year 3 shoplifting offences were reported. A female has been arrested and remains on Police bail while our enquiries are concluded. A suspect for an assault has been identified and is currently being dealt with by NPT.

We have seen a decrease in local community intelligence recently and would urge members of the community to report incidents/suspects through -tel. 101, email – [Marlboroughnpt@wiltshire.pnn.police.uk](mailto:Marlboroughnpt@wiltshire.pnn.police.uk) or Crimestoppers 0800 555 111

**CRIME & DETECTIONS (compared to previous rolling 12 months)**

EH Marlborough NPT	Crime			
	12 Months to December 2013	12 Months to December 2014	Volume Change	% Change
Victim Based Crime	620	589	-31	-5.0%
Domestic Burglary	23	19	-4	-17.4%
Non Domestic Burglary	93	71	-22	-23.7%
Vehicle Crime	123	113	-10	-8.1%
Criminal Damage & Arson	125	87	-38	-30.4%
Violence Against The Person	94	96	+2	+2.1%
ASB Incidents	299	248	-51	-17.1%

The above figures continue to reflect the low level of incidents in the Marlborough Area.

**Matthew Armstrong**  
Sector Inspector,  
Devizes Melksham Pewsey Marlborough

Wiltshire Council

Community – Led Model

Positive Activities for Young People Update

13<sup>th</sup> January 2015

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## 1 Purpose of the report

To provide an update to the Area Board on Positive Activities for young people based on the Community – Led Model approach

## 2 Back ground

The Community-led model is to ensure that all young people have access to a varied and innovative youth offer, shaped by them and their communities and to ensure that those who vulnerable, also get the right help when they need it to enable them to tackle problems before they reach crisis point, meaning they are more likely to achieve positive outcomes.

## Up date

- **Mental Health – JSA consultation:**
  - A Mental Health Project was ran by the Voice and Influence team which produced a 'Your Mind Matters Charter (attached) which was ratified by the Wiltshire Children's Trust Board
  - Meeting scheduled with Nick Bolton 'Personal Development Officer' for Healthy Schools on the 30<sup>th</sup> January 2015, in order to obtain the information that was gathered at a survey that was completed during 2011/12.
  - Mental Health Mentor Training Package available which to tap into
  - Work towards an Event for Mental Health Week in May 2015
  - Work with a St John's student who has identified Mental Health as a keen interest as part of her manifesto for UKWP/WAY election during the 2<sup>nd</sup> week of February 2015
- **Strategic Plan:**
  - A CYO meeting has been scheduled for 15<sup>th</sup> January 2015 – Needs Analysis/Strategic Plans will be discussed
  - Mapping exercise ongoing – SBYW (teaming up with CYO colleagues/police/Wiltshire Council tracking department for NEET young people

- Draft will be completed by 21<sup>st</sup> January in time for the meeting with Jemima which will include the priorities identified by young people at St John's – this is ongoing in order to be more inclusive
- Survey/application created – drop-ins at St John's on Thursday lunch times
- Plans to access tutor groups at St John's (agreed-dates to be confirmed)
  
- **Broad Hinton:** Visiting Broad Hinton Youth Group
  - Contacted Broad Hinton – awaiting invitation to their Parish Council. Unable to attend the Youth Club due to being on a Friday evenings. CYO unavailable.
  - Will Carry out a consultation with young people from Broad Hinton/mapping Exercise/Needs Analysis
  
- **LYN Event:**
  - First meeting took place Monday 12<sup>th</sup> January 2015 in Aldbourne – young people keen to get involved
  - Potential date W/c 9<sup>th</sup> March 2015 – Marlborough and w/c 16<sup>th</sup> March 2015 in Aldbourne.
  - List of ideas produced
  - Working alongside young people from AYC and a group in Marlborough
  - Meeting scheduled with AYC for Monday 19<sup>th</sup> January 2015
  - Meeting scheduled with a group from Devotions Youth Group based in Marlborough on Thursday 22<sup>nd</sup> January 2015
  
- **Youth Project:**
  - 12 DBS checks completed
  - Looking at the relevant Policies before they can open the doors
  - The sum award from the positive activities grant £1762.50 – group working on opening up a bank account which has proven a challenge due to signatories
  - Meeting scheduled for Monday 2<sup>nd</sup> February 2015 with Youth Action Wiltshire
  - Would like to open doors by March 2015
  
- **LYN MG**
  - Conformation of Chair pending
  - Scheduled meetings: W/c 2<sup>nd</sup> February, 2<sup>nd</sup> March, 27<sup>th</sup> April and 29<sup>th</sup> July 2015 – dates to be confirmed by Area Board
  - Promotion through school, Sparksite and mail shot (data), LYN Face book to be set up
  - Schools outside County – still being discussed. Working with Parishes. Team up with colleagues who will have access to schools out of the County.
  - Interests from: Police, Leisure Centre, Children, young people from AYC, Young Person from the Phoenix Club, Young people from Chilton Foliat, School rep, DEVELOP, Town Council, Devotion
  - Gaps – Parish Council 5 out of 16 Parishes visited. Waiting invite from 2. 9 Councils yet to engage
  - Scheduled date for 2<sup>nd</sup> February to go through grant process
  - Survey/application created
  
- **New Groups**
  - Chilton Foliat – Film Project – meeting held Tuesday 13<sup>th</sup> January 2015
  - Duke of Edinburgh – meeting pending
  - The Phoenix Club (Young People with Disabilities and SEN) – meeting scheduled for Monday 26<sup>th</sup> January 2015

- Aldbourne training band – meeting scheduled for Tuesday 20<sup>th</sup> January 2015
- Marlborough Hockey club – contact made awaiting response

Completed by Jan Bowra Community Youth Officer

Tel: 01380 826523

Mob: 07747455746

Email: [janette.bowra@wiltshire.gov.uk](mailto:janette.bowra@wiltshire.gov.uk)

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# Your Mind Matters: Wiltshire Young People's Mental Health Charter

As young people in Wiltshire who use this space we agree to:

1. listen and help each other without judging
2. remember that mental health can affect anyone and everyone should feel able to ask for help if they need it
3. work together, with an open mind, to become 'mental health mentors' and help to support our friends when they are in need

As professionals working with young people in Wiltshire within this space we agree to:

1. undertake good quality mental health training and also to offer training out to young people
2. provide good quality information about where to go, people to talk to and ways to find help
3. talk to every young person clearly, as an individual first and foremost, **NOT** as young person with a problem

Wiltshire Children's Trust Partnership agrees to:

1. work towards improving young people's mental health by regularly reviewing existing mental health services or developing new ones as necessary.
2. find ways of making current mental health services more accessible to more young people.



**WILTSHIRE COUNCIL**

**AGENDA ITEM**

**Marlborough AREA BOARD**  
**27 January 2014**

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**IS YOUR COMMUNITY READY TO TACKLE THE WILTSHIRE  
ENERGY CHALLENGE?**

**Purpose of Report**

1. To raise awareness and engage the Marlborough community in how the council is tackling the energy challenge.

**Relevance to the Council's Business Plan**

2. Reducing carbon emissions and preparing for unavoidable climate change addresses two of the council's priorities:
  - (i) To protect those who are most vulnerable - through reducing fuel poverty and ensuring communities are prepared for the impacts of climate change.
  - (ii) To boost the local economy - through stimulating green jobs locally.
3. The council's Business Plan commits the council to reducing its carbon footprint and increasing recycling (p18). The Plan (Outcome 3) also aspires to:
  - reducing fuel poverty in the county;
  - lowering the carbon footprint of households, businesses and public services through energy efficient buildings and renewable technology;
  - promoting sustainable transport;
  - supporting people and places to deal with unavoidable climate impacts, such as flooding.

**Background**

Cabinet report

4. In September 2014, Wiltshire Council became a signatory to the Local Government Association's Climate Local initiative, which replaced the Nottingham Declaration on climate change. The significant progress made to tackle fuel poverty and promote low carbon technologies was noted at this time and Cabinet requested that further public engagement on this matter be sought through the area boards. The council's Climate Local [action plan](#) has since been published on the council website.

## Climate Local

5. By signing up to [Climate Local](#), councils across the country are capturing the opportunities and benefits of action on a changing climate, through leading by example, saving on their energy bills, generating income from renewable energy, attracting new jobs and investment, reducing flood risks and managing the impacts of extreme weather. 92 councils have signed up to date.
6. Wiltshire Council has been taking action on climate change since 2009 and continues to drive down carbon emissions across the county. The Climate Local initiative provides a mechanism for communicating and recognising these achievements.
7. According to government data, Wiltshire's per capita carbon emissions have fallen from 8 tonnes of carbon dioxide (tCO<sub>2</sub>) in 2005 to 6.7 tCO<sub>2</sub> in 2012. This reflects a reduction in emissions nationally, but remains higher than the 2012 South West average of 6.1tCO<sub>2</sub> and national average of 6.2 tCO<sub>2</sub>. The higher figure for Wiltshire is entirely attributable to higher transport emissions, as domestic and industry emissions match the national and regional averages. This cannot be explained by emissions from the M4 motorway or diesel railways. They are excluded from these figures as deemed to be outside the scope of local authority influence.

## **Main Considerations for the Council**

### Achievements

8. The council aims to reduce its annual carbon footprint by 11,823 tCO<sub>2</sub> by March 2017 compared with its 2010/11 footprint. In February 2014, the council's second [Carbon Management Plan](#) was published, showing significant progress in reducing the council's carbon footprint and generating annual savings on energy bills. The energy consumption data for 2013/14 shows further progress.
9. A review of progress and up-to-date consumption data were set out in the [Appendices](#) to the 16 September 2014 Cabinet report. Highlights include:
  - 661 planning applications for renewable technologies were received, of which 93% were approved.
  - The council facilitated the insulation of 1,430 homes across Wiltshire using £0.5 million invested by energy companies.
  - The council has attracted a further £1.4 million external funding for carbon reduction projects plus a £0.6 million 0% loan.
  - 112 invest to save energy efficiency projects have been implemented at a cost of £4.1 million, saving 2,475 tonnes of CO<sub>2</sub> and £730,000 on council energy bills annually (includes 2014/15 projects).
  - The council has set up an Energy Management System certified to ISO50001 standard.
  - Business mileage emissions were reduced by a third in 2013/14 from 2010/11 peak.
  - Over thirty schools have engaged in programmes to reduce their energy costs and carbon emissions.

- The Wiltshire Core Strategy includes specific policies around renewable energy and sustainable construction.
- Installation of biomass boilers at twelve schools and one campus, generating income from the sale of heat and the government's renewable heat incentive, while saving on schools' running costs.
- Installation of the largest single-roof local authority-owned solar panel system in the UK on the new Northacre Resource Recovery Centre in Westbury, covering an area equivalent to seven tennis courts.
- Installation of 2,500 high efficiency boilers in council housing by 2018.

More information about council carbon reduction projects and environmental community activity in the Marlborough community area is included at **Appendix 1**.

### Next steps

10. The council's ECO Strategy (2011) sets out the development of four action plans:
  - A Carbon Management plan for the council
  - A Climate Change Adaptation plan for the council
  - A Renewable Energy Action plan for the county
  - A Low Carbon Transition plan for the county
11. It was agreed by the ECO board in 2012 to streamline the number of action plans by developing a single Energy Resilience Plan for aspects relating to renewable energy, the low carbon transition and affordable warmth in Wiltshire as a whole. The aim of this new plan to be developed in 2015 is to cover all aspects of making Wiltshire a more self-sufficient county when it comes to meeting its energy requirements.
12. There are to be four main themes running through the plan:
 

• Sustainable transport	• Renewable energy
• Energy efficiency	• Affordable warmth
13. The development of the Energy Resilience plan provides the opportunity to work with large businesses, communities and public bodies to capture existing initiatives to drive down energy demand in the county and identify future opportunities. The council's Green Economy Team are speaking to large energy consumers in Wiltshire to find out what plans they have in place to reduce their energy costs, and to the energy sector and community energy groups who want to invest in new technologies to deliver clean energy more locally. Through this process we are identifying where there are opportunities for energy resilience in Wiltshire and the actions necessary to see these come to fruition.
14. The plan will set out how we and others in the county are working to make our energy use more secure, affordable and sustainable. Behind much of this work is the drive to reduce energy waste and our dependence on fossil fuels. Through the development of the plan we can explore the opportunities for Wiltshire securing a low carbon future linked with long-term sustainable

growth. We can understand how homes, buildings and industry can become more energy efficient and match demand for energy through a varied mix of renewable and low carbon technologies. We will be able to identify opportunities for affordable low emission vehicles and efficient alternatives to the car. The energy resilience plan will identify a network of local businesses which are able to create new jobs and skills to emerge through a thriving low carbon economy.

15. The plan's broad objectives will include: reducing carbon emissions across all sectors; maximising economic opportunities; encouraging local energy generation and low carbon infrastructure; and enabling an active role for communities.

### **Environmental Impact of the Proposals**

16. Reducing the council's environmental impact is the subject of this report.

### **Financial Implications**

17. By taking actions to reduce energy use, the council stands to make significant savings given that total energy and transport costs for the council were £13.6 million in 2013/14, including £0.4 million for costs relating to the Carbon Reduction Commitment (CRC).
18. Total spend on energy and transport costs (excluding CRC) was approximately £13 million in 2009/10 and £12 million per year for the subsequent three financial years. Over the period 2009/10 to 2013/14, the unit prices paid by the council for gas have increased by 50% and electricity by 8%. This shows the importance of reducing consumption to avoid large increases in bills.
19. The council has spent £4.1 million on energy efficiency and renewable energy projects since 2009 (including 2014/15 projects). These are projected to generate £0.73 million savings per year, paying back in less than six years on average.
20. In addition, the council is investing in an oil to biomass conversion programme across twelve schools at a cost of £2.7 million. Projected income to the council from the renewable heat incentive for schools and campuses using biomass boilers comes to circa £4 million over 20 years.
21. The council has succeeded in obtaining £1.4 million external funding for carbon reduction projects (including £0.4 million for electric vehicle charging points) plus a £0.6 million 0% loan for energy efficiency investments.
22. The CRC scheme cost for 2013/14 came to £0.42 million, of which schools paid £0.16 million. Costs for 2014/15 and beyond are projected to be £0.5 million per annum which will need to be borne corporately as schools are no longer included in the CRC scheme.

23. Under the CRC scheme, the cost has risen from £12 per tonne at the start of the scheme to £16.10 per tonne in 2015/16. It is expected that this will continue to rise in line with the Retail Price Index (RPI) year on year.
24. Any further financial implications identified through the Energy Resilience Plan will be addressed through the ECO board.

### **Legal Implications**

25. There are no specific legal implications stemming from this voluntary initiative. However, addressing climate change is a key requirement for local authorities, as set out in the Climate Change Act 2008. Further information on the council's responsibilities relating to Climate Change and to the legislative and policy framework can be found in the [report](#) to Cabinet dated 22 June 2010 (Agenda Item 103). In addition, since that date, the Energy Act 2011 has been enacted which sets out the legal framework for the Green Deal, as well as the CRC Energy Efficiency Scheme Order 2013 which sets out revisions to the CRC scheme.

### **Equality and Diversity Implications**

26. The council's work to promote insulation schemes has focused particularly on vulnerable households as they are most at risk of fuel poverty. For example, project ACHIEVE trained up unemployed young people to deliver energy saving advice and devices to vulnerable households.

### **Recommendation**

27. That the Area Board notes the progress the council has made in tackling the local energy challenge and in particular the initiatives in the Marlborough community area outlined at **Appendix 1**.

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### **Appendices:**

- Appendix 1 Overview of council carbon reduction projects and community activity in the Marlborough community area





## Energy Saving Projects in Marlborough

The following are examples of energy projects in Marlborough. The Carbon Management Plan has enabled investment across the county in a range of projects on the council's own buildings and estate. As part of this large programme the following 'invest to save' projects have been implemented.

### **Invest to save projects**

#### Marlborough Leisure Centre lighting upgrades

A series of lighting upgrades have been implemented at Marlborough Leisure Centre. These have replaced lighting in the pool and sports halls with modern and more energy efficient equivalents. The new lights have the benefit of reducing glare when playing sports and provide a brighter environment with reduced energy consumption.

In the sports hall and storage areas, occupancy sensor controls have also been installed throughout to ensure that lights are not left on in unoccupied spaces.

#### Combined heat and power (CHP)

This project installed technology to generate both electrical power and heat for the leisure centre. The CHP unit has dramatically reduced the cost of running the leisure centre by generating electricity for use on site, instead of drawing it from the National Grid. Heat is a side product of this process and is used to heat the pool water. These and other heating upgrades have saved approximately £86,000 over the past three years of operation. This is significant when compared to a current total annual energy bill of approximately £110,000.

<b>Project</b>	<b>Annual saving (£)</b>	<b>Annual CO<sub>2</sub> saving</b>	<b>Year completed</b>	<b>*Total savings to date (£)</b>
Marlborough Leisure Centre - boiler replacement and CHP	£28,733	155 tonnes	2011	£86,199
Marlborough Leisure Centre – main hall lighting upgrade	£4,278	23 tonnes	2011	£17,112
Marlborough Leisure Centre – improving pool pump efficiency	£1,056	9 tonnes	2011	£4,224
Marlborough Leisure Centre – small hall lighting upgrade	£959	5 tonnes	2011	£3,387
Marlborough Leisure Centre – general lighting and occupancy sensors	£1,435	8 tonnes	2011	£5,742
Marlborough Leisure Centre – pool hall lighting upgrade	£2,607	14 tonnes	2012	£7,821
Marlborough Leisure Centre – building management system upgrade	£3,059	18 tonnes	2012	£9,177

Marlborough Leisure Centre - thermal wheel heat recovery	£1,000	5 tonnes	2014	
Oxenwood Outdoor Education Centre – biomass boiler	£11,804	43 tonnes	2013	£11,804

\*Represent estimated full year savings since completion

#### Biomass boiler installation programme

Between 2013 and 2014 the council has invested in an ambitious programme of biomass boiler installations. These have predominantly taken place in schools which were previously heated by oil. In total thirteen buildings have been converted.

Oxenwood Outdoor Education centre was one of the first facilities to benefit. The new boiler runs on wood fuel pellets. This fuel is sustainably sourced in the UK, thereby contributing to local energy resilience and carbon reduction.

The installation is also generating income through the government's 'Renewable Heat Incentive' which pays a tariff back to the council for the next 20 years of operation.

#### **Other projects**

##### SEACS programme

Through the EU funded SEACS (sustainable energy across the common space) programme specific support was provided to community groups to develop a local response to issues such as fuel poverty.

Transition Marlborough developed a number of affordable warmth initiatives, including a pilot project to demonstrate simple draught proofing measures in vulnerable households. Since then the group has moved on to investigate solutions that could improve energy efficiency in some of the harder to treat properties in the area and provide guidance to tenants and landlords.

The group also have a number of sustainable transport and permaculture projects, further details are available through their website [www.transitionmarlborough.org](http://www.transitionmarlborough.org)

#### **Other local initiatives**

##### Kennet Community Energy

Kennet Community Energy Limited (KCEL) is a Community Benefit Society which developed from the energy working group of Transition Marlborough. KCEL are engaged in developing renewable energy for the benefit of the communities in north and east Wiltshire. Members of the organisation invest to fund a growing portfolio of projects, initially focusing upon solar PV and biomass technologies. Their first solar PV projects, Wadworth Brewery Visitor Centre and Devizes School, are now up and running.

[www.kennetenergy.org.uk](http://www.kennetenergy.org.uk)

WILTSHIRE COUNCIL

AGENDA ITEM NO.

MARLBOROUGH AREA BOARD

DATE: 27 JANUARY 2015

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## **COMMUNITY ASSET TRANSFER**

### **Coopers Meadow, Marlborough**

#### **Executive Summary**

This report deals with an application for the transfer of Coopers Meadow, Marlborough to be transferred to Marlborough Town Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

#### **Proposal**

The Area Board is asked to consider an application submitted by Marlborough Town Council for the transfer of Coopers Meadow, Marlborough. The applicant's proposal is set out at Appendix 2.

#### **Reasons For Proposal**

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

#### **Recommendation**

To approve the transfer subject to the matters referred to in paragraph 9 of the report.

**Andrew Jack**  
Marlborough Community Area Manager

**COMMUNITY ASSET TRANSFER**

**Coopers Meadow, Marlborough**

**Purpose of Report**

1. The Area Board is asked to consider an application submitted by Marlborough Town Council for the transfer of Coopers Meadow, Marlborough (see plan attached at Appendix 1). The applicant's proposal is set out at Appendix 2.

**Background**

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

**The application before the Area Board**

6. The application from Marlborough Town Council is attached at Appendix 2 and relates to the transfer of Coopers Meadow, Marlborough.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.

8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the application. Cllr Nick Fogg, the local member, has been apprised.

### **The views of Council officers**

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
  - 9.1 Wiltshire Council owns the freehold interest in the land but it is subject to a lease to Marlborough Town Council for 99 years from 5<sup>th</sup> June 1987.
  - 9.2 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council. As the applicant is a town council the freehold interest will be transferred.
  - 9.3 If the land is sold for a value which exceeds agricultural value any excess money is to be passed on to the original sellers.
  - 9.4 As the land is open space/amenity land the applicant will have to bear the cost of a public notice to be inserted in the local paper advertising the disposal.
  - 9.5 The land has no value other than as amenity land and Marlborough Town Council is already maintaining it. Therefore, there are no financial implications.

### **Recommendation**

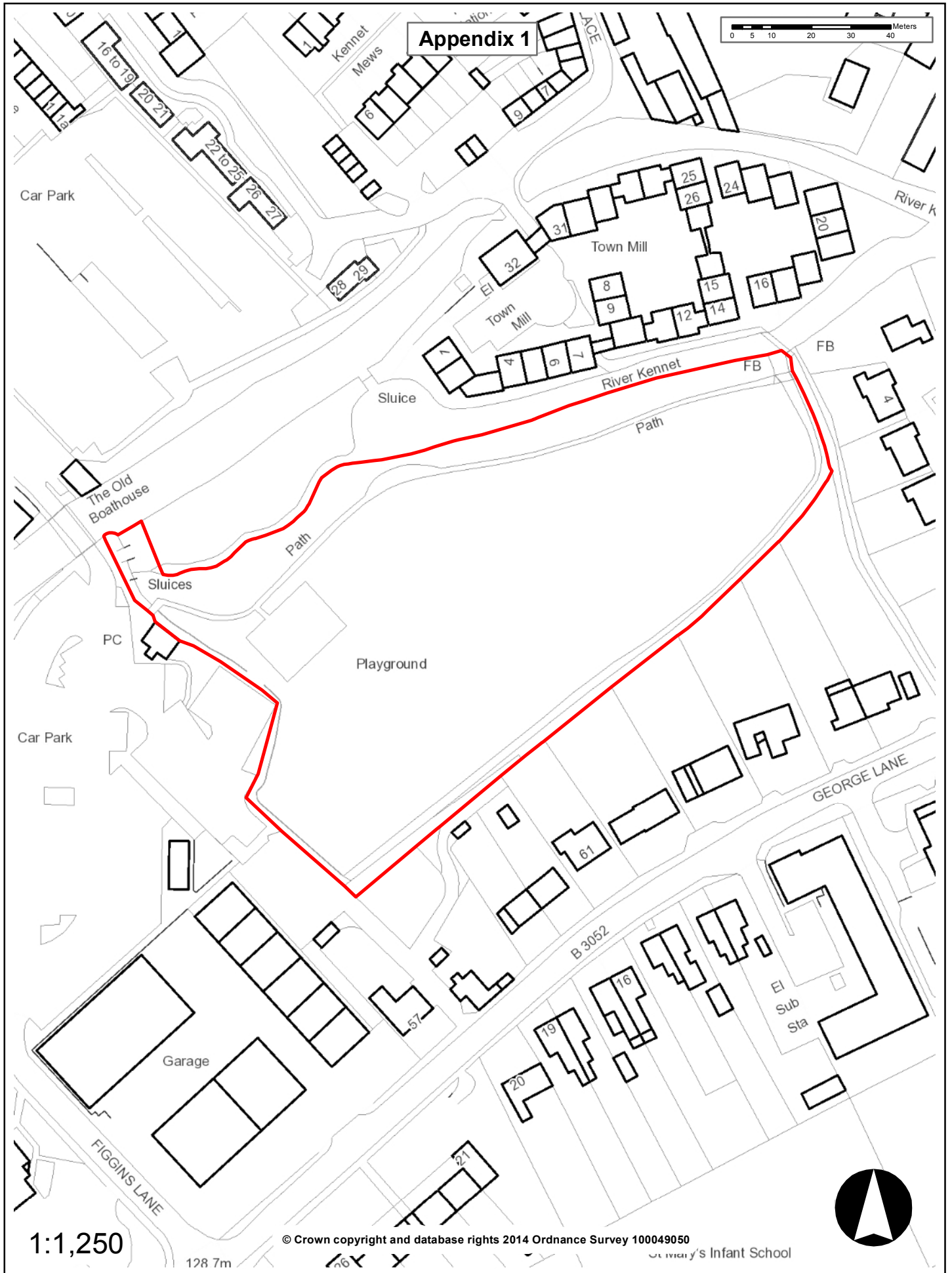
10. To approve the transfer subject to the matters referred to in paragraph 9 above.

**Andrew Jack**

Marlborough Community Area Manager

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Form CAT01

## Community asset transfer: application

### Your details

<b>Your Organisation</b>	Marlborough Town Council
<b>Contact name</b>	Mrs Shelley Parker
<b>Position held</b>	Town Clerk
<b>Address</b>	Marlborough Town Council 5, High Street Marlborough Wiltshire
<b>Postcode</b>	SN8 1AA
<b>Telephone</b>	01672 512487
<b>Email</b>	<a href="mailto:townclerk@marlboroughtowncouncil.gov.uk">townclerk@marlboroughtowncouncil.gov.uk</a>

### Your proposal

***(please complete Checklist CAT02 before filling in the following form)***

#### Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

The 'Watermeadow', George Lane, Marlborough (known locally as Cooper's Meadow).

All the land as set out in the lease between Kennet District Council (now Wiltshire Council) and Marlborough Town Council, dated 5<sup>th</sup> June 1987. The lease is for a term of 99 years.

**Copy lease and map attached.**

#### Summary of proposal

Why do you want the asset and how will this benefit the local community?

Restrictions currently placed on the land under the lease would no longer apply thereby encouraging greater appropriate community use (grazing, public open space, etc)

#### Community use

Please explain how the asset will be used

*(Please refer to questions 5-8 in the checklist - CAT02)*

The asset will continue to be used as public open space. Without the restrictions set out under the current lease, community groups will be able to work more easily with the Town Council to help maintain the land as an accessible public amenity in the centre of the town. This will, in part, be as a traditional water meadow allowing for grazing alongside a play area and other open space.

#### Suitability for purpose

Please explain why this asset is suitable for the intended purpose

*(Please refer to questions 5-8 in the checklist - CAT02)*

The current lease sets out that the land should be used as a public amenity space and children's play area. In the ownership of the Town Council, this will continue allowing for more community input and use.

**Community support and consultation**

Please set out who you have consulted about your proposal and how you have addressed any concerns raised  
*(Please refer to questions 9-14 in the checklist - CAT02)*

A 99 year lease is already in place. The reasoning behind the application for a CAT is to allow for wider community use. (This includes grazing of livestock on part of the land). A recent campaign – Keep the Sheep – called for continued grazing on the meadow.  
The proposal has been agreed by the Town Council (Full Town Council meeting of 15<sup>th</sup> December 2014 -Min. 372.14.) Both Wiltshire Councillors are members of the Town Council and are aware of the CAT proposal.

**Legal issues**

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(Please refer to questions 15-18 in the checklist - CAT02)*

**Legal Issues** – These will be dealt with by the Town Council’s solicitors. This will include any issues arising out of an associated Deed of Surrender (dated 2002) concerning a small part of the land and referred to at para. 4 of the lease.

**Planning** - No planning requirements are foreseen

**Insurance** – The land (including the play area) is already covered by the Town Council’s insurers –Zurich. This will continue.

**Health and Safety** – The area is checked regularly by the Town Council’s Grounds Team and cleared of litter. Risk assessments also take place. Regular in-house inspections of the play area are undertaken by the Town Council’s trained Grounds Team and defective equipment replaced. Regular ROSPA inspections also take place. (Both an insurance requirement). This will continue and the Grounds and Estates Manager will work with other community groups and volunteers using the area to ensure a collaborative approach.

**Financial matters**

How will you fund running costs and maintenance? Are you willing to pay for the asset?  
*(Please refer to questions 19-23 in the checklist - CAT02)*

Running costs for the maintenance of the meadow are dealt with via a Town Council budget for open spaces which is administered by its Amenities & Open Spaces Committee. A dedicated budget is in place for the maintenance and replacement of play equipment. This will continue. External funding for projects (e.g. ecological and sustainable meadowland projects) has also been provided by community groups (e.g. Action for the River Kennet) and the Town Council is hopeful that this will continue.

The Town Council has both a contingency budget aligned to the Amenities and Open Spaces Committee (reviewed annually) and General Reserves in place.

**Future management**

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?  
*(Please refer to questions 24-27 in the checklist - CAT02)*

The Grounds and Estates Manager (who holds responsibility for the site) has drawn up a Management Plan for the area. This includes Site Objectives, an Action Plan and a Volunteers Activities Programme. It is supported by risk assessments and site specific safety information. Regular meetings are to be set up with Cooper’s Meadow users. This will be similar to the already established Common Users Group set up as an advisory group to the Town Council and made up of clubs and individuals using Marlborough Common.

**DECLARATION**

**I confirm that the details included in this application are correct**

**Signed:** Shelley Parker

**Name (please print):** MRS SHELLEY PARKER

**Date:** 29<sup>th</sup> December 2014

## Community asset transfer: checklist

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	2. Will the asset be hired or used by third parties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will only transfer assets that are fit for purpose</i>
	6. Is it in the right location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? (Water, electricity, drainage, etc)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- your application should explain if they are needed</i>

	Question	Yes	No	Note
Community Support and consultation <i>*A lease is already in place so currently land is already maintained by the Town Council. A recent campaign was run – Keep the Sheep – asking for grazing to continue.</i>	9. Have you consulted nearby residents?	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	14. Is there community support for the change of use?	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

**Legal**

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
16. Does the proposed use require planning consent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
17. Have you considered insurance cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application must explain implications</i>
18. Have you assessed health and safety liabilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Your application must explain how you will deal with risks and liabilities</i>

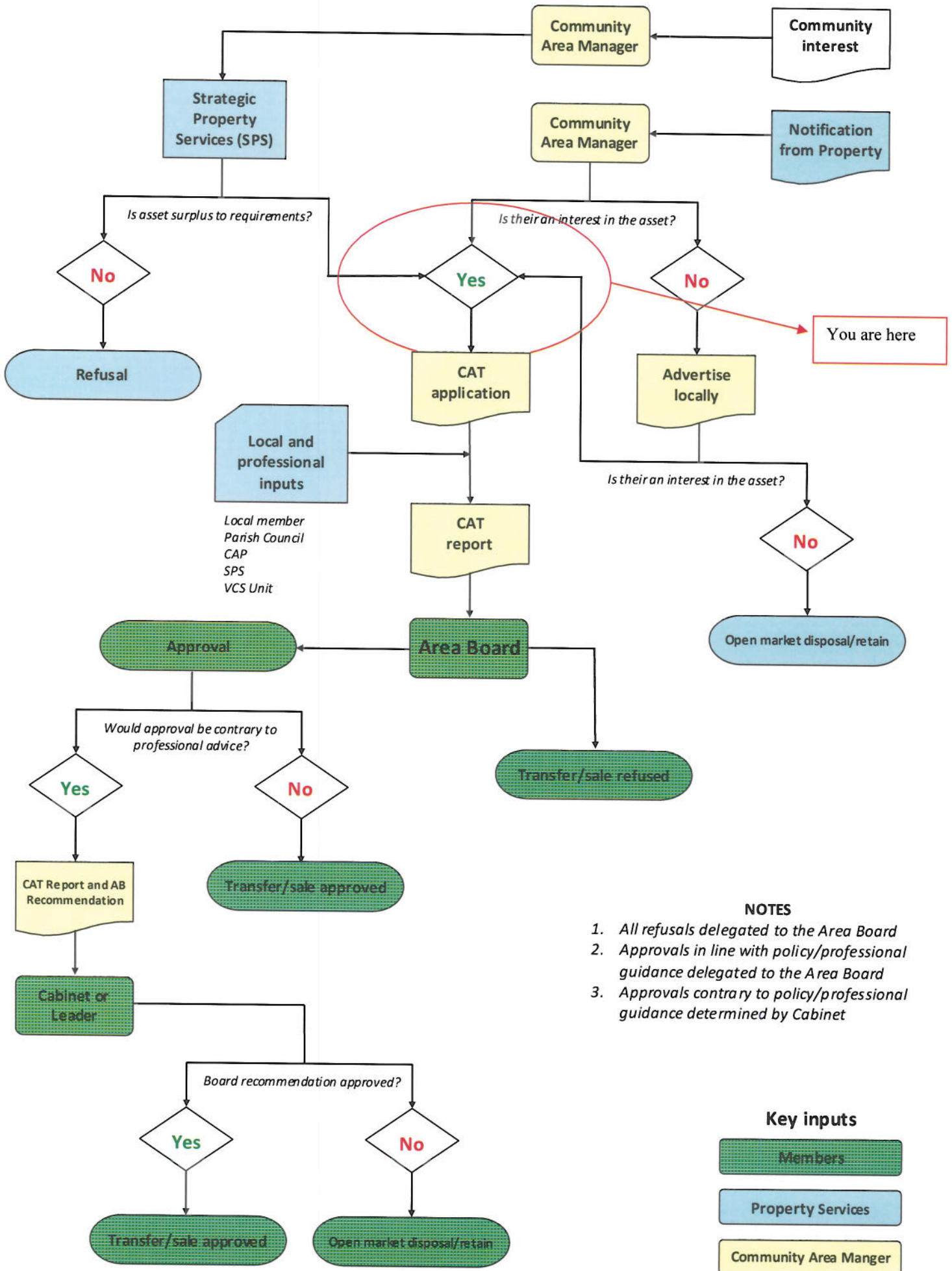
**Finance**

Question	Yes	No	Note
19. Can you meet all conversion costs? <i>N/A</i>	<input type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
20. Can you meet all capital maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
21. Can you meet all day-to-day running costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
22. Will you use the asset to generate income?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should provide further details</i>
23. Will any third party be assisting with the costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should provide further details</i>
24. Do you have any contingency funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should set out how you will deal with contingencies</i>
25. Are you prepared to pay for the asset ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out your offer</i>

**Management**

Question	Yes	No	Note
26. Will you manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should set out who will manage the asset.</i>
27. Will a management committee be set up?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
28. Will users of the asset be involved?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
29. Will someone be employed to manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>

# Community Asset Transfer





WILTSHIRE COUNCIL

ITEM 11

MARLBOROUGH AREA BOARD  
(27 January 2015)

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### **Treacle Bolly Bridleway Upgrades**

#### **1. Purpose of the Report**

1.1 To seek match funding from the Marlborough Area Board towards the proposed surfacing and drainage works at Treacle Bolly, Marlborough

#### **2. Background**

2.1 Bridleway MARL33 (Treacle Bolly) is an attractive link between Manton and Marlborough which can be used by walkers, cyclists and horse riders. It provides a safe, quiet link away from the A4. The route is used for both local journeys (such as shopping and to get to Preshute school in Manton) and longer distance journeys as it is part of National Cycle Network (NCN) route 403, which links to Avebury and Chippenham

2.2 In January 2013 Andrew Jack was contacted by Transition Marlborough (the local environmental group). Transition Marlborough have worked with Wiltshire Council to develop a cycle network across the town using quieter roads and off-road paths where possible. Treacle Bolly forms part of this network but the group raised the issue that during the winter it can become flooded and very muddy, which makes it difficult to use. Problems can occur at both the eastern and western end

2.3 The Area Board, which includes town and county councillors, has allocated £1,000 towards directional signs on the cycle network and support the principle of improving the surfacing at Treacle Bolly. Marlborough Community Area Transport Group (CATG), made up of town and parish councillors from across the community area, has also said they support the proposal. Sustrans, the national sustainable travel charity, are also keen to see works here (the NCN was originally set up by them). As the route is a public right of way, Andrew referred the issue to the rights of way and countryside team at Wiltshire Council. When the issue was investigated, it was felt that the condition and level of use meant it would be a high priority to undertake works here

#### **3. Main Considerations**

3.1 Discussions have been held with Marlborough College about the issues at the western end, which they own. It appears that they may be prepared to undertake surfacing works here and have already improved the drainage

3.2 At the eastern end, Wiltshire Council proposes drainage and surfacing works which would enable the path to be more accessible year round. It is difficult to say how long the

works would last as rights of way are subject to the weather, but it is hoped it would be 10 – 15 years and possibly more. 3 quotes have been sought, the cheapest of which is £4,000

3.3 Wiltshire Council's Rights of Way and Countryside team submitted a bid to the North Wessex Downs AONB's Sustainable Development Fund for half the funding. This bid was successful. It was originally planned to match fund the other half of the funding from the Rights of Way Improvement Plan (RoWIP) budget, which is capital. However, in mid-December, a review of budgets by senior management meant that many teams in the council, including the Rights of Way and Countryside team, were told to stop revenue funding on non-urgent schemes that hadn't already been committed. While this has not frozen the RoWIP budget itself, there are now additional demands on it as the focus of the wardens has had to switch more from revenue to capital works

3.4 The Rights of Way and Countryside team are therefore asking if the Area Board feel they would be able to provide the match funding for this scheme. This would then free up this funding for other capital schemes the team are seeking to do while their normal revenue streams are frozen. The contractor is hoping to undertake the works in late February 2015

## **4. Implications**

### **4.1 Environmental Impact of the Proposals**

If these works were not undertaken, the surface of Treacle Bolly would degrade further. Undertaking these works would greatly improve the surfacing and drainage for a period of around 10 – 15 years.

### **4.2 Financial Implications**

Half of the required £4000 has already been offered by the North Wessex Downs AONB's Sustainable Development Fund. The other half is now being sought from the Area Board, ie £2000

### **4.3 Legal Implications**

Wiltshire Council has a statutory duty to maintain rights of way to a level that is safe for users. The route is currently safe, the surfacing would be an enhancement. Once the upgrades have been undertaken, Wiltshire Council will be responsible for the future maintenance

### **4.4 HR Implications**

There are no HR implications with this scheme

### **4.5 Equality and Diversity Implications**



The route is flat and has no rights of way furniture on it (ie gates, stiles etc.) so is accessible by all. The upgrades will benefit all users, making it easier to use for utility and leisure purposes right through the winter

## **5. Recommendation**

It is recommended that:

The Marlborough Area Board provide £2000 match funding to enable the Treacle Bolly scheme to progress in early 2015

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Report Author:

Tel No:

E-Mail:

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Appendices:

Background papers:



**Community Area Transport Group Recommendations to Marlborough Area Board**

**1. Purpose of Report**

- 1.1 To provide an update on the position of the proposals from the CATG meeting that took place on 8 January 2015.
- 1.2 To request that Marlborough Area Board supports the recommendations of the Community Area Transport Group made at its meeting of 8 January 2015.

**2. Finances**

- 2.1 Marlborough CATG received a new funding allocation for 2014/15 of £13,615. Along with money remaining from the previous financial year and rolled into this year, Marlborough CATG has a total of £16,726 available to be allocated in 2014/15.
- 2.2 At the October 2014 meeting, clear, actual figures for the costs of CATG project were requested. These figures were provided and discussed at this meeting. Based on the final figures of the projects completed so far, Marlborough CATG's remaining budget is for 2014/15 is £4,760.

**3. Background**

- 3.1 CATG Chairman, Cllr James Sheppard gave an introduction to the meeting followed by introductions from attendees.
- 3.2 A number of Actions from the last meeting were looked at and discussed. These included progress towards many of CATG's priority schemes and the Issues logged on the on-line system. Actions not relating to these projects included
  - the Community Area Manager producing a flow chart of the way issues or projects get to be logged with CATG, agreed upon and funded;
  - how parishes can request Metrocounts for roads with a limit greater than 40mph – Wiltshire's contractor, Balfour Beatty, can carry out these checks at a cost of £400;
  - details of Highway's Substantive Scheme which allows CATGs to bid for greater amounts of funding for projects it would not normally be able to afford – the Community Area Manager circulated examples from previous years of successful projects;
  - Cllr Sheppard noted discussions with Cllr Philip Whitehead, Portfolio holder for Highways about parish Councils from the Marlborough area acting as a pilot for those councils wishing to purchase and install their own Speed Indicator Devices (SIDs) if Wiltshire Council withdraws central funding for them. There are several parishes from the area that are considering this.
- 3.3 This meeting looked at progress towards the projects allocated funding from the 2013/14 budget and are still underway. Several smaller projects for 2014/15 are also underway and their progress and timings were noted.
- 3.4 There was also a summary and discussion of the Highways issues logged on the area boards system.

#### **4. Priority Schemes for 2013/14**

4.1 Steve Hind (SH), Wiltshire Highways, described the further development made towards the six projects awarded funding in 2013/14.

4.2 **Broad Hinton:** Coloured surfacing and white gates at entrances to village

4.2.1 SH explained the coloured surfacing on the A4361 at the entrances to the village have been implemented, the new 50mph signs have been installed and new white gates at the entrances to the village have been installed. SH reported that because of complaints from a resident, Broad Hinton PC now wish to remove the rumble strips that are part of the scheme. After discussion and a show of hands, CATG agreed that it would not pay for this removal based on one resident.

4.3 **Lockeridge:** Coloured informal crossing points and new planters.

4.3.1 SH comments that the new dropped kerbs on the road near the school have been completed. He is not sure about the coloured surfacing as this needs to be done by a different team from the contractor and there are internal discussions within Balfour Beatty about this. JS asked for the email conversation between SH and Balfour Beatty to be sent to him so he can take the issue to Cllr Philip Whitehead.

4.4 **Manton:** Informal crossing at playground, Bridge St.

4.4.1 SH confirmed the crossing has gone in and the project complete. SH gave the final cost of this project as £2,352 compared to an estimate of £2,200.

4.5 **Manton:** Footway improvement to Bridge St / High St, Manton.

4.5.1 SH confirmed the Council's contractor, Atkins, has now carried out the survey in order for SH to complete the design but this design has not yet been done.

4.6 **Ogbourne St Andrew:** White gates at entrances to village

4.6.1 SH confirmed the new coloured surfacing and 30mph roundels on the road have gone in along with new white gates for the entrances to the village. There is not yet a final figure on the cost of this work, the parish council will contribute 10% towards it.

4.7 **Ramsbury:** creation of a new virtual footway and crossing point at Back Lane.

4.7.1 Both SH and Cllr Sheila Glass confirm that this work is now complete. Cllr Glass says that Ramsbury PC has not yet been billed for their contribution to costs. SH will have to confirm the completion of the project and that will generate a bill to Ramsbury PC.

#### **5. New Priority Schemes 2014/15**

5.1 Steve Hind described the further development made towards projects awarded funding at the 30 September 2014 Area Board meeting

5.2 **C18 at Frees Ave, Marlborough:** Implement recommendations from speed limit review.

5.2.1 SH confirmed that the implementation of a new 40mph limit on Free's Ave, to act as a deceleration zone between the 60mph and 30mph limits will be achieved by the end of 2014/15.

5.3 **Speed limit review of C189 Baydon to Ogbourne St George road.**

5.3.1 This work has been given to the Council's contractor, Atkins, and an initial review is due by the end of January. If there are any recommended changes from this, CATG will have to consider those against any costs of implementation. Cllr Sheppard asks that the results of the review are sent to AJ to be circulated around CATG members so that PCs can agree whether to implement any findings.

#### 5.4 **Pedestrian count at A346, Ogbourne St Andrew**

5.4.1 To qualify for a pedestrian crossing, at least 50 people per hour need to cross over four peak hours. The survey will cost CATG £800. It was asked if this is a good use of funding. Cllr Alan Brown felt this figure is not worth spending as there are not enough people in the village, including children going to school, to qualify for this figure. Cllr Sheppard asked for a vote to not spend this money and CATG agreed to no longer go forward with this project.

### 6. **Summary of On-going Issues**

6.1 Of the traffic and transport related issues on the Community Issues System the following action is being undertaken:

6.2 **Maintenance of the kerb at The Green, Aldbourne.** Martin Cook, Wiltshire Highways, has put in the request to the contractor, Balfour Beatty, but has not had information back. This work needs to tie in with the re-surfacing work due to take place in Aldbourne in March. Cllr Sheppard asks that this be co-ordinated.

6.4.1 **Speeding traffic on A4 through Froxfield.** AJ explains that the village has already had a Metrocount that showed the location qualifies to be on the SID rota and has already had one deployment.

6.4.2 At the previous CATG meeting in October 2014, Froxfield PC was asked to prepare a village-wide traffic plan looking at a number of issues to be considered by CATG. No-one from Froxfield PC was present at this meeting to provide an update.

6.5.1 **Vehicle speeds on A4 at Fyfield and The Bell Inn, West Overton.** SH has met the PC on site to look at possible solutions here. SH felt a new warning sign at the junction at The Bell is possible. He also thought coloured surfacing at the junction with Fyfield could help make the junction clearer but it could wear off quickly and look messy.

6.5.2 Cllr Mike Morrissey commented that the new 50mph has made a difference in bringing down speeds but that sometimes speeding and over-taking can be bad. He mentioned a new development of 14 houses at Manor Farm which could have an effect on traffic there and asked for a new warning sign. SH felt that better verge cutting there could help with sight lines.

6.5.3 Cllr Morrissey says that the developer should be putting money in to improve the road and create new passing places. Cllr Sheppard asked if this money can go onto the A4 to improve the route there.

6.6 **New streetlamp at Ironmonger Lane, Marlborough.** At the last CATG meeting, Marlborough TC asked that this request be looked at as part of a review of street lighting on the High St. No work towards this review has been done so far.

6.7 **Pedestrian safety through George Lane car park.** At the last CATG meeting, it was agreed this is not an Issue for Highways or CATG, but that CATG supports the purpose. The Community Area Manager has contact Facilities

Management at Wiltshire Council, who have agreed to take on this work. Starting in January 2015, work will begin to create a new footpath along the bank of the river skirting the car park and will take pedestrians away from moving vehicles, which was the perceived danger originally.

- 6.8 **Raised kerb at bus stop on A4361 at Broad Hinton.** The Community Area Manager has not been able to find other sources of funding to help pay for this new raised bus stop. In other areas, the local authority's passenger transport unit has funded them, but Wiltshire's has stated they no longer will. AJ will continue looking for funding but it was accepted this may come back to CATG for funding.
- 6.9 **Speeding through Mildenhall on C6.** Cllr John Bevan pointed out that the requested Metrocount has still not taken place. AJ confirmed he would chase this up.
- 6.10 **More space on verge for wheelie bins, Ogbourne St Andrew:** Cllr Brown agreed there was very little space at this location. The Community Manager has been in touch with a colleague from Waste services about the amount of space available at this part of the village to store wheelie bins on collection day and was told providing safe space is not a responsibility of Waste Services. This was discussed by CATG, who felt Waste should be responsible. AJ was asked to take this matter to someone higher within Waste.
- 6.11 **Footpath widening at West St, Aldbourne.** At the last CATG meeting, Aldbourne PC was asked to agree which direction they would like the footpath widened – either into the verge or into the road, thus narrowing it and helping to slow vehicles. No-one from the parish council was present to confirm this.
- 6.12 **HGVs using inappropriate road in Marlborough.** This refers to a number of occasions where HGVs, often following SatNav directions, have used Silverless St, tried making the turning with Kingsbury St and hit buildings at that junction, damaging them. There was discussion about this, how it happens and what can be done about it. The Community Area Manager was asked to contact colleagues in Highways about putting up appropriate warning signs.

## 7. Local Highways Investment Fund

- 7.1 AJ explained that Area Boards have now been asked to confirm the list of roads in their areas to be treated in the coming year. As a sub-group of Marlborough Area Board, CATG is to look and agree the list. There were discussions about roads either already on the list or ones that need to be added to it.
- 7.2 Cllr Morrissey mentioned Bayardo Lane in Clatford and that this work clashes with the closure of the bridge. He asked about diversion routes.
- 7.3 Cllr Sheppard mentioned that new suggestions can be added, such as the Parade, Marlborough. Cllr Richard Allen would like to add the western end of George Lane, Marlborough, by the scout hut. Cllr Glass said that the road by the tennis courts, Ramsbury often fills with water and floods. MC felt the landowner does not do enough to dig out their ditch to clear the water. MC can contact the landowner and request this and Cllr Glass will pass this on.
- 7.4 Cllr Andrew Williamson asks about the B4003, The Avenue, Avebury and asks where along the length this is. MC talks about the technology used to assess the roads surface and the sensitivity of it meaning often quite short lengths of the same road are identified when in reality, one long length should be treated.

- 7.5 Cllr Williamson asked about the differences between surface dressing, surfacing and skid resistance. MC gives descriptions of each of these: Dressing is where a layer of bitumen is put down with a surface of grit; surfacing is where the top few mm of the old road is skimmed off and a new surface put down; skid resistance can be a number of solutions to improve grip.
- 7.6 Cllr Williamson would like to add Green St, Avebury to the list because of the number of potholes. He confirms this is highway.
- 7.7 MC adds that the Parade Marlborough is due to be surfaced, which is why it is not already on the list.
- 7.8 CATG agreed the list of roads on the list and added George Lane, Marlborough west end and Green St, Avebury

## **8. CATG support for further chicanes at Ermin St, Baydon**

- 8.1 Cllr Tamsin Witt from Baydon PC gave background to the installation of a new chicane at the eastern end of Ermin St, Baydon. This was funded by local contributions and the Highways Substantive Scheme, being a successful project in 2013. It has been successful in reducing vehicle speeds at this part of the village.
- 8.2 The PC would now like to install a second similar chicane at the western end of the village to slow traffic coming from the Swindon direction. She noted there have already been significant funding contributions from the PC and she would now like CATG to agree to put this project forward for funding from the Substantive Scheme in 2015.
- 8.3 This was discussed and SH described his time commitments in the run up to the submission to be able to provide the necessary designs for this scheme to take it forward. He agreed he should be able to complete this preparatory work.
- 8.4 CATG agreed to adopt this project as a bid to the Substantive Scheme in summer 2015.

## **9. St Peter's Place, High St, Marlborough**

- 9.1 The Community Area Manager described the layout of the short piece of High St north of St Peter's Church. In 2011, CATG agreed an experimental layout to make this stretch one-way in an east-west direction only. The experimental Traffic Regulation Order has now expired. Mark Stansby from Highways, who initiated this project is now looking to CATG to ratify the experimental TRO and make it permanent.
- 9.2 During the experimental phase, there were few objections to this layout apart from residents of St Peter's Place who have difficulty entering and exiting their courtyard because of cars parked very close to the entrance. Part of MS's solution, along with the one-way system, is to change the layout of the parking bays in this area. Under this suggestion, the amount of parking would increase.
- 9.3 Cllr Allen raised the issue of the new pedestrian crossing going into Bridewell St opposite Marlborough College and the effect this will have on traffic on both the A4 and High St. He also pointed out this matter had not gone to Marlborough TC yet. Cllr Allen called for more information about traffic flow before any decision could be taken. CATG agreed and did not make a decision.

## **Recommendation**

- 8.1 To note the discussions held at the CATG meeting of 8 January 2015 as outlined above and the progress towards developing priority schemes.

8.2 To confirm the list of Major Maintenance schemes for 2015/16 and the additions to the list as recommended by CATG.

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**Contact:** Andrew Jack  
Marlborough Community Area Manager

**Background Papers**  
CATG notes of 09.10.2014

**Appendices**  
None



## Marlborough – Highways Major Maintenance Schemes 2014/15

Road	Location	Treatment	Estimated Length (m)	Completion/ Programmed date
U/C	Bayardo Lane, Clatford	Resurfacing	2,100	February 2015
C6	St. Martin's - Marlborough	Resurfacing and footways	350	Completed
U/C	Kings Drove - Mildenhall	Resurfacing	960	February 2015
U/C	Sandown, Off St. Martin's - Marlborough	Resurfacing and Footways	100	Completed
B4192	West Street/ South Street, Aldbourne	Surface Only	1,050	Pending completion of drainage schemes
A4	A4 East of Marlborough	Resurfacing	590	Completed
A4	A4 Beckhampton Roundabout	Resurfacing	280	February 2015
A361	A361 to Beckhampton Roundabout	Resurfacing	320	February 2015
A4	A4 London Road, Marlborough	Resurfacing	100	Completed
A4361	A4361 Swindon Road Winterbourne Monkton	Resurfacing	100	Completed
C6	C6 Ramsbury Road, Stichcombe	Resurfacing	310	February 2015
A4	A4, Fyfield, Marlborough	Resurfacing	110	Completed
A4	A4 Bath Road, Marlborough	Resurfacing	190	Completed

<b>Road</b>	<b>Location</b>	<b>Treatment</b>	<b>Estimated Length (m)</b>	<b>Completion/ Programmed date</b>
C189	C189, Ogbourne Road, Ogbourne St George	Resurfacing	70	Completed
C189	C189, Ogbourne Road, Ogbourne St George	Resurfacing	90	Completed

## Marlborough - Integrated Transport Schemes 2014/15

Road	Location	Scheme Description	Completion Programmed date
U/C	Ramsbury, Back Lane	On carriageway footway	Completed
A4361	Broad Hinton	Coloured surfacing	Completed
A346	Ogbourne St Andrew	Gateway and surfacing	Completed
U/C	Manton, Bridge Street	Coloured surfacing	Completed
U/C	Manton, Junction of High Street / Bridge Street	Footway improvements	To be confirmed
C38	Lockeridge,	Informal crossing points	November
C146	Baydon, Ermin Street	Traffic calming build outs	Completed

## Marlborough - Structures Schemes 2014/15

Road	Location	Scheme Description	Completion/ Programmed date
C120	Winterbourne Bassett Bridge	Deck replacement	Completed
C38	Lockeridge Bridge	Deck replacement	January



<b>Report to</b>	<b>Marlborough Area Board</b>
<b>Date of Meeting</b>	<b>27 January 2015</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

To ask councillors to consider officer recommendations in respect to:

1. **Mildenhall Village Hall** – requested £4,752 towards new fuel efficient boiler and heating system. Recommendation: Meets criteria.
2. **Avebury Parish Council** – requested £625 as contribution towards analysis of finds from an archaeological dig at The Avenue, Avebury in summer 2015. Recommendation: Meets criteria

## 1. Background

- 1.1. Each area board will receive delegated funding as determined from time to time by the Leader. Area boards will allocate their delegated funds in accordance with any rules and guidance issued by the Leader
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. Links to these electronic documents can be found below.
- 1.5. Marlborough Area Board has been allocated a 2014/2015 budget of **£41,691.57** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. This figure is lower than in previous years.
- 1.6. This figure is made up of £35,437.57 of Capital funding and £6,254 of Revenue funding. Grants awarded during 2014/15 will be allocated either Capital or Revenue funding.
- 1.7. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. In support of the Olympic and Paralympic legacy, in 2014/15 the Marlborough Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.9. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.10. There will still be a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step

by step application process. The application process and funding criteria can be found [here](#).

- 1.11. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.12. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board. This recommendation will be to confirm if the application meets the criteria of the grant scheme or not.
- 1.13. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.14. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Recipients of grants are also asked to come back to future area board meetings to provide a verbal update on their project to spread good practice and encourage other applicants. Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	<a href="#">Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</a> <a href="#">Marlborough Community Area Plan, 2012-17</a> <a href="#">Joint Strategic Needs Assessment for Marlborough, 2013</a>
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## 2. Main Considerations

- 2.1. Marlborough Area Board has been allocated a 2014/2015 budget of **£41,691.57** that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board / Councillor Led Initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.

2.4. There two funding rounds remaining during 2014/15, including this meeting. Deadlines for receipt of funding applications to be considered at future area board meetings are as follows:

- **12 January 2015 for consideration on 27 January 2015**
- **9 March 2015 for consideration on 24 March 2015**

### **3. Environmental & Community Implications**

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Marlborough Area Board.

4.2. For this meeting, Marlborough Area Board has received applications for projects totalling **£4,752** in Capital costs and **£625** in Revenue costs. The area board will need to be aware that if all applications are awarded at this meeting, it will have £13,192.08 of Capital funding and £3,981.49 of Revenue funding remaining for the rest of the financial year.

### **5. Legal Implications**

5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

### **8. Officer Recommendations**

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.1.	Mildenhall Village Hall	To install new energy-efficient boiler and heating system	£4,752.00	Meets Criteria



- 8.1.1. This application meets grant criteria 2014/15 and has been classified as a Capital project by Wiltshire Council finance department.
- 8.1.2. Mildenhall Village Hall management committee has decided on a programme of improvements to the hall to make it more attractive to hirers to use. This includes a new heating system that will be more efficient than the previous one, which was around 40 years old. The new system includes a new energy-efficient combi-boiler that will provide users with on-demand hot water. The new heating system will provide a warmer environment, more quickly, making the hall more pleasant to use.
- 8.1.3. This project to improve the facilities for hirers and users at the hall meets several issues raised through the Marlborough area plan including 'recreation facilities and amenities for young people' and 'provision of safe social facilities for young people' (p. 11) and 'lack of local entertainment and cultural facilities' (p. 18).
- 8.1.4. This application meets priorities that were raised by the JSA document and discussions from March 2014. These include "develop events and cultural programs to enliven the *whole* community, particularly cinema and other highly inclusive activities".
- 8.1.5. Marlborough Area Board has previously funded Mildenhall Village Hall in the financial year 2013/14. That application was also part of the improvement programme, when the area board awarded funding towards new front doors. The applicant has requested 50% of the costs of this project, which is within the criteria of this scheme.

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.2.	Avebury Parish Council	Contribution towards analyses costs of archaeological finds	£625.00	Meets Criteria

- 8.2.1. This application meets grant criteria 2014/15 and has been classified as a Revenue project by Wiltshire Council finance department.
- 8.2.2. Summer 2015 will be the third and final year of a study into Neolithic settlements on The Avenue, Avebury. Whilst most studies look at the obvious features of standing stones, this has found evidence of how stone-age man lived in the Avebury area. The funding requested from Marlborough Area Board will fund a number of analyses of finds from the dig. These are required as part of the Scheduled Monument Consent needed to undertake the dig.
- 8.2.3. The cost of the whole summer's work is over £25,000. Avebury Parish Council has done considerable work in raising most of the £2,500 needed for the analyses through a large number of small funders. Funding from the area

board will complete the target and ensure the dig goes ahead.

- 8.2.4. There will be many opportunities for the community to benefit from the archaeology happening at The Avenue, with many residents visiting the site and some taking part in excavations themselves. There will be talks given in the village by academics leading on the dig and local school children will learn about their village's past.
- 8.2.5. This project will create lots of opportunities for all sorts of local people to take part in archaeological work and to learn about their area's history. It will also help improve tourism to the area by shedding new light on early settlements in the area and improve the understanding of the ~300,000 visitors to Avebury each year.
- 8.2.6. This application meets priorities that were raised by the JSA document and discussions from March 2014. These include "Protect, enliven and promote access to the historic landscape and natural environment beyond the World Heritage Site" and "Develop events and cultural programs to enliven the whole community".
- 8.2.7. Avebury Parish Council is already committing its own funding to this project as part of the "consortium" of funders contributing towards the project. Marlborough Area Board's contribution represents around 25% of the costs of these analyses and just 2.5% of the overall cost of the summer's dig.

<b>Appendices</b>	Appendix 1 Grant Application – Kennet Valley Hall Appendix 2 Grant Application – Avebury Parish Council
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	Andrew Jack, Community Area Manager Tel: 012255 713109 Mobile: 07769 917270 E-mail: <a href="mailto:andrew.jack@wiltshire.gov.uk">andrew.jack@wiltshire.gov.uk</a>
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Grant Applications for Marlborough on 27/01/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1044	Community Area Grant	Mildenhall Village Hall Heating Upgrade	Mildenhall Village Hall Association	£4752.00
1125	Community Area Grant	Multi-Partnership Funding Project: Avebury Avenue Dig 2015	Avebury Parish council	£625.00

ID	Grant Type	Project Title	Applicant	Amount Required
1044	Community Area Grant	Mildenhall Village Hall Heating Upgrade	Mildenhall Village Hall Association	£4752.00

**Submitted:** 27/11/2014 11:13:51

**ID:** 1044

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Mildenhall Village Hall Heating Upgrade

**6. Project summary:**

The existing overhead blown hot air heating system was built and designed in the 1970s; it is energy intensive, quite inefficient and the heaters are considered obsolete as far as spares are concerned. We rely on an electric immersion heater for hot water which no longer meets regulations for systems used by the public. We are looking to replace this with a modern condensing combi-boiler, with fan-blown radiators in the main hall, giving much quicker warm up times with increased efficiency and the on-demand boiler would provide fast delivery of warm water with balancing valves to protect the public.

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

West Selkley

**8. What is the Post Code of where the project is taking place?**

SN8 2LR

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
 Arts, crafts and culture  
 Festivals, pageants, fetes and fayres  
 Health, lifestyle and wellbeing  
 Inclusion, diversity and community spirit  
 Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£7748.00

**Total Expenditure:**

£6585.00

**Surplus/Deficit for the year:**

£1163.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£27041.00

**Why can't you fund this project from your reserves:**

The committee has a reserve policy in place to cover any unforeseen major building repairs/replacements which would render the hall 'out of use'. Part of the cost of the Heating Project will come from existing reserves.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £9504.00

Total required from Area Board £4752.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Full detail per spec and quotes	9504.00	Our reserves	yes	4752.00
De-commission old system	0.00			
Supply and install new combi boiler	0.00			
Supply/fit radiators to support rooms	0.00			

Supply/fit low  
level draught  
heaters in hall

0.00

Electrical  
installation

0.00

Pipework  
installation

0.00

Lagging of pipes  
in loft

0.00

Total

**£9504**

**£4752**

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Marlborough

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Village Hall is a registered charity that aims to provide a comfortable and secure indoor facility for its users. We support several yoga, pilates, floral, upholstery, child and baby classes in addition to community events such as drop-in teas, church activities, sports and social club functions and cultural performances. It is also used by local residents as a venue for private parties and celebrations. It is also used as a Polling Station for elections. They would all welcome a more efficient heating system as the hall can be cold in the winter months. There are concerns over the reliability of the outdated system which would render the hall out of use. There have been times over recent years when the heating failed and classes had to be cancelled. The present system uses overhead heating we anticipate that the new fan-blown heaters will give better surround heat with a more even distribution. The new system would mean much quicker warm-up times which would be particularly appreciated by the well-being classes and by mothers who attend classes/parties with their young children and babies. The radiators to be installed in the adjoining rooms would also allow the adjoining rooms to the main hall to be far more useable in the winter months. The on demand boiler would provide fast delivery of warm water with modern balancing valves to protect the public from over temperature, and yet the kitchen water temperature can be separately set to maintain hygiene standards.

**14. How will you monitor this?**

As we are in direct contact with the users of the hall and keep comprehensive records of their usage and details we intend to get their feedback. We keep records of energy use and costs throughout the year so we would hope to see a reduction in usage with increased energy efficiency.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We have sufficient funding in place to cover this particular project and will continue the project detailed in Item 16 as and when funds become available.

**16. Is there anything else you think we should know about the project?**

Once this project is complete we aim to install double-glazed windows and look at the building insulation in general to make improvements in energy conservation. We do not have costings available at this stage for these improvements.

## 17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1125	Community Area Grant	Multi-Partnership Funding Project: Avebury Avenue Dig 2015	Avebury Parish council	£625.00
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**Submitted:** 12/01/2015 12:54:18

**ID:** 1125

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

Avebury Parish Council has already pledged a grant of £200 from the Precept. The project aims to mobilise many local contributors to join a partnership funding scheme to finance the remaining costs of an archaeological dig at the Avenue at Avebury in August 2015.

**5. Project title?**

Multi-Partnership Funding Project: Avebury Avenue Dig 2015

**6. Project summary:**

The project aims to benefit the local community in two ways. First, at a time of financial austerity it

will demonstrate that local, multi-partnership funding schemes are effective and can enable more local projects to proceed despite funding shortages. Second, an archaeological dig on the Avenue at Avebury will have at least 10 direct benefits for local people, and Wiltshire Council, see section 13 below. The project facilitates the financing of £2,425 unfunded costs of the dig. £1,300 has already been pledged by seven local organisations and individuals, and a further £500 is anticipated. The total cost of the dig will be circa £24,500, of which circa £22,000 will be provided by the Universities of Southampton and Leicester and the National Trust. The balance of £2,425, relating to laboratory analysis of archaeological finds, is needed.

**7. Which Area Board are you applying to?**

Marlborough

**Electoral Division**

West Selkley

**8. What is the Post Code of where the project is taking place?**

SN8 1RD

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Heritage, history and architecture

Inclusion, diversity and community spirit

Other

If Other (please specify)

To establish a template for local multi-partnership funding schemes in the Parish

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£12350.00

**Total Expenditure:**

£5646.00

**Surplus/Deficit for the year:**

£6705.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£4186.00

**Why can't you fund this project from your reserves:**

The Parish Council is funding £200 from its reserves. The purpose of the project is to encourage a wide range of local partners to help finance works for public benefit. The Parish has already earmarked substantial reserves for transport, parking, signage, flooding, broadband and play equipment schemes. It needs to maintain its current free reserves of circa £4,200 for its cash flow, matched funding for future projects, professional advice and contingencies.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£2425.00		
Total required from Area Board		£625.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Soil chemistry and micromorphology	800.00	Proceeds of local art exhibition	yes	200.00
Radiocarbon dates (x3)	1125.00	Individual 1	yes	150.00
Charcoal and plant macro fossil analyses	500.00	Individual 2	yes	50.00
		Avebury Parish Council	yes	200.00
		Avebury Society	yes	100.00
		Marlborough History Society	yes	500.00
		Marlborough News Online	yes	100.00
		Marlborough Area Board		625.00
		Charity donation anticipated		500.00
Total	<b>£2425</b>			<b>£2425</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

There will be at least 10 benefits. First, virtually all 235 households in the Parish, together with local businesses, will benefit from a wide range of additional initiatives over the next few years if local, multi-partnership funding becomes a template for the Parish Council to initiate more local projects in future (i.e. highways, footpaths, flood protection, social events, play equipment, community WiFi etc). Second, in terms of the archaeological dig, about 20% of the population of Avebury Parish attended a formal, on-site session at each of the Avenue digs in 2013 and 2014 and many reported gaining great insight into the history of Avebury and a sense of wonder at life in Neolithic times. Given this success, it is likely that the same or greater numbers will attend and benefit in 2015. Third, local people are very tolerant of large visitor numbers and it is important that the community, as well as about 300,000 visitors a year, gets direct benefits and pleasure from the World Heritage Site and its archaeology.



Fourth, those involved in the dig itself are mainly professional archaeologists or university undergraduates but residents are encouraged to participate if they have sufficient expertise. At least 50 people including local residents also supported the digging team in 2014, by providing sandwiches etc, and they provided a Meet and Greet service. They were briefed each day and explained the dig to about 50 residents and visitors who turned up informally each day, six days a week for three weeks. It is likely the same involvement will be repeated in 2015. Fifth, Dr Joshua Pollard who is leading the project, together with National Trust archaeologist Nick Snashall, have willingly offered to give talks on the dig to local people and schoolchildren. These talks have been very well received in the past and help to foster interest and pride in the World Heritage Site. Nick Snashall will be giving a talk in April at the Annual Village Meeting organised by the Parish Council but dates of talks after the dig in August have not yet been fixed. Sixth, investing in archaeological investigations improves the Avebury offer to the public which in turn benefits tourism and the economies of the local community and Wiltshire County. Seventh, a shared appreciation of the past helps bind local people together and builds pride and community spirit. Eighth, it is important to the local community that Avebury maintains its reputation. The experience of visitors is partly dependent on the understanding of local monuments that flows from investment in good archaeology. Ninth, information on the dig will benefit the education of local people, and others, at primary, secondary and adult levels. Tenth, Wiltshire Council will itself benefit from substantial leverage if a MAB grant of £625 results in a total of £2,425 being raised. Eleventh, Wiltshire Council will benefit in future if a template is successfully established for multi-funded local partnership schemes in the Parish and further afield.

**14. How will you monitor this?**

We will report on the amount of partnership funding raised, the number of donors that contribute and the processes necessary to succeed. In terms of the dig, we will report on the numbers of local people participating as volunteers in the dig itself, the numbers of those attending on-site sessions and the numbers of adults and schoolchildren attending subsequent talks. We will encourage local press coverage of the dig and monitor and report on it.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

N/A. 2015 is the third and final year for which Scheduled Monument Consent has been given for the dig on the Avenue.

**16. Is there anything else you think we should know about the project?**

The whole dig will cost about £24,500. Further donations of circa £500 from a charity and others are anticipated. On the declarations below, it is not possible to give quotes for the partnership fund raising project nor the dig. The Parish Council also relies on the organisers of the dig to have in place the necessary policies and procedures itemised below and Scheduled Monument Consent. Last, the Parish Council is partly proposing the scheme on its own behalf, to establish a local funding template scheme, but partly also to help finance the dig which is primarily being sponsored by the University of Southampton.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.